



CITY COUNCIL WORKSHOP - BUDGET CITY OF BAY CITY

Tuesday, July 13, 2021 at 4:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K Nelson

Mayor Pro Tem: Jason W. Childers

Council Members: Bradley Westmoreland, Becca Sitz, Floyce Brown, Jim Folse

Bay City is committed to developing and enhancing the long-term prosperity, sustainability, and health of the community.

AGENDA

THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:

ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT (TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE).

CALL TO ORDER

CERTIFICATION OF QUORUM

PUBLIC COMMENTS

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND / OR APPROVAL

1. Budget ~ Receive and Discuss the Bay City Community Development Budget Proposal for the 2022 Fiscal Year.
2. Budget ~ Receive and Discuss the Budget Proposals from Other Organizations for the 2022 Fiscal Year.
3. Budget~ Receive and Discuss the Bay City Hotel/Motel Budget Proposal for the 2022 Fiscal Year.

ADJOURNMENT

CERTIFICATION OF POSTING

This is to certify that the above notice of a Regular Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **Friday, July 9, 2021 before 4:00 p.m.** Any questions concerning the above items, please contact Mayor Robert K. Nelson at (979) 245-2137.

Component Unit: Bay City Community Development Corporation (BCCDC)

The Bay City Community Development Corporation (BCCDC) is a legally separate unit from the City and is governed by a board appointed by the Bay City City Council. The BCCDC was formed to oversee revenues and expenditures of a special one-fourth cents sales tax for economic development pursuant to the Development Corporation Act of 1979. This revenue collected from sales tax revenues is one of the most useful tools in helping to promote economic development throughout the community. For financial reporting purposes, the BCCDC is reported as a component unit.



Our Mission

The mission of Bay City Community Development Corporation is to retain and attract jobs, encourage investment and enhance the quality of life for the citizens of Bay City.

Description of Our Services

The Bay City Development Corporation promotes Bay City and improves the quality of place through the seven goals outlined below. The CDC works with City and County officials, City staff, constituents, business and industry, and schools to improve the daily lives of our citizens. We strive to bring business to our area, promote our local diversity, and meet the needs of our industry and citizens.

Vision 2040

2022 Strategic Focus*

Infrastructure/Transportation

Bay City residents enjoy new community infrastructure and enhancements to the transportation network and systems.

- ❖ Infrastructure improvements

Community & Economic Development

Bay City is known for encouraging economic development opportunities, creating a business development program that is responsive to existing business needs, and actively promoting tourism.

- ❖ Business Retention and Expansion
- ❖ Downtown Revitalization/Historic Preservation
 - North Downtown Plan
- ❖ Land Use

BCCDC Goals:

- ❖ Create a welcoming, positive environment that encourages new and current businesses and their employees to invest in Bay City with human and financial capital.
- ❖ Continue to invest in the beautification of Bay City through new and existing programs; expanding the reach of our main thoroughfares and side streets.
- ❖ Provide opportunities for education expansion that meet and exceed the needs of our community.
- ❖ Develop and encourage entrepreneurship/leadership in the community.
- ❖ Aid in developing and/or enhancing water, wastewater and street, infrastructure, and housing needs in Bay City.
- ❖ Support the development and enrichment of recreational and tourism opportunities for all citizens of Bay City.
- ❖ Create opportunities to connect residents with resources, support and foster leadership prospects in their efforts to enhance and revitalize their City and neighborhoods.

FY 2022 Business Plans (Objectives)

- Streamline the permitting processes to a One-Stop-Shop for Developers
- Continue to work with local officials in supporting community development projects
- Refine the incentive package from BCCDC/City/Other entities for housing developers
- Develop blighted shopping centers and dilapidated buildings focusing on the main Highway 60 and 35 corridors
- Successfully recruit and assist a housing developer to create a residential subdivision
- Expand Wharton County Junior College Campus classes in Bay City
- Continue both the Business Retention and Expansion Façade Grant and the Business Resiliency Program
- Partner with Bay City Tourism to direct a business-related mural
- Partner with other entities in the City of Bay City to educate potential work force
- Begin work on regional detention
- Continue to partner with the City of Bay City for Nile Valley Road construction, the MCEDC for industrial recruitment, and any other entity that behooves moving our goals forward

FY 2021 Accomplishments of Prior Year Business Plans

- ✓ Completed County-wide strategic plan to outline 5–10-year goals
- ✓ Took action on the results of drainage study with the City of Bay City, Drainage District 1, and Matagorda County to include regional detention
- ✓ Continued to fund a significant portion of Nile Valley 1 Phase 1 to increase economic development in the area
- ✓ Awarded approximately \$75,000 to Business Retention and Expansion Grant funds to existing businesses and new businesses
- ✓ Designed and maintained the COVID-19 Business Resiliency Task Force
- ✓ Partnered with the City of Bay City and Main Street Programs to award \$50,000 worth of grants to new and existing businesses targeting website development
- ✓ Represented BCCDC on a state and federal level by attending state and national conventions, and the Economic Development Institute
- ✓ Organized and updated Bay City's profile for retail recruitment
- ✓ Participated in "Talking Brass Tacks" with MCEDC to educate the public on Economic and Community Development activities
- ✓ Assisted the City in identifying and acquiring land for their next wastewater system
- ✓ Developed the Economic Recovery Task Force for Matagorda County to assess and respond to the COVID-19 outbreak
- ✓ Organized the Leadership Matagorda class of 19 and partnered with other entities to run the program smoothly
- ✓ Partnered with the Matagorda County Economic Development Corporation routinely to assist with the recruitment of economic impact projects
- ✓ Oversaw the management of the Main Street Project and staff
- ✓ Entered development stage for a regional economic development website
- ✓ Worked closely with the Small Business Development Center to recruit and assist new and existing businesses locating in Bay City
- ✓ Interviewed with local papers to keep our community up to date on our efforts

Bay City Community Development Corporation

Operating Budget

Fiscal Year Ending 9/30/22

ITEM #1.

Acct #	Description	FYE 9/30/2020	FYE 9/30/2021	Proposed Budget 9/30/2022
REVENUE:				
3225	Sales tax collections	\$ 1,577,000	\$ 1,575,000	\$ 1,650,000
3300	BDC income	6,000.00	4,800.00	9,600.00
3401	Training Center lease (STNOC)	75,600.00	80,695.00	85,660.74
3402	Family Entertainment Center lease (SMBG)	350,000.00	275,000.00	300,000.00
3500	Main Street revenue	43,091.00	48,000.00	48,000.00
3504	TIRZ #2 income	150,000.00	150,000.00	150,000.00
3550	Reduction in grant obligation	13,620.00	-	-
3615	Interest income	15,000.00	7,500.00	3,750.00
	TOTAL REVENUE	2,230,311.00	2,140,995.00	2,247,010.74
ADMINISTRATIVE EXPENSES:				
415-4105	Salaries and wages	220,000.00	182,876.00	183,000.00
415-4110	Other compensation	2,052.00	2,052.00	2,052.00
415-4205	Payroll taxes	16,830.00	13,479.00	13,999.50
415-4206	Unemployment taxes	600.00	250.00	616.20
415-4210	Retirement expense	24,426.00	20,342.00	20,355.72
415-4215	Workers Comp insurance	850.00	800.00	800.00
415-4225	Employee health insurance	12,772.00	26,000.00	31,070.00
415-4230	Travel and training	1,795.00	4,000.00	4,000.00
415-4310	General supplies (including postage, freight, copies)	3,500.00	3,500.00	4,800.00
415-4315	Dues and subscriptions	5,000.00	5,000.00	3,400.00
415-4330	Vehicle expense (fuel, insurance & repairs)	4,000.00	1,614.00	3,000.00
415-4405	General insurance	36,171.00	50,000.00	50,000.00
415-4410	Telephone and cell phones	5,000.00	1,750.00	3,000.00
415-4415	Utilities (electricity, water, & gas)	4,500.00	4,500.00	4,000.00
415-4420	Legal and professional	25,000.00	25,000.00	25,000.00
415-4424	Cleaning and maintenance	6,000.00	6,210.00	6,750.00
415-4426	Leasehold improvements	2,000.00	40,000.00	-
415-4427	Equipment rental	4,600.00	4,600.00	3,100.00
415-4428	Building rental	60,000.00	61,200.00	62,424.00
415-4497	Business meals	2,000.00	2,000.00	2,000.00
415-4498	Misc furniture and equipment	2,000.00	500.00	1,000.00
415-4499	Miscellaneous expense	1,000.00	500.00	500.00
415-4505	Repairs and maintenance- equipment	440.00	500.00	-
	TOTAL ADMINISTRATIVE EXPENSES	440,536.00	456,673.00	424,867.42
PROSPECT DEVELOPMENT EXPENSES:				
420-4230	Travel	4,000.00	4,000.00	4,000.00
420-4425	Contract services	600.00	1,000.00	1,000.00
420-4460	Advertising	10,000.00	7,000.00	7,000.00
420-4461	Website development/maintenance	-	8,000.00	3,500.00
420-4497	Business meals	500.00	1,000.00	1,000.00
420-4499	Miscellaneous expense	500.00	500.00	500.00
	TOTAL PROSPECT DEVELOPMENT EXPENSES	15,600.00	21,500.00	17,000.00

Bay City Community Development Corporation

Operating Budget

Fiscal Year Ending 9/30/22

ITEM #1.

Acct #	Description	FYE 9/30/2020	FYE 9/30/2021	Proposed Budget 9/30/2022
	PROJECT EXPENSES:			
485-4001	Matagorda County EDC	75,000.00	75,000.00	75,000.00
485-4003	Website grant	49,970.00	-	50,000.00
485-4009	Detention pond	6,800.00	-	-
485-4008	Family Entertainment Center (property taxes)	-	240,000.00	
485-4010	Downtown parking lot	3,200.00	-	400.00
485-4012	Main Street	30,000.00	30,000.00	25,000.00
485-4020	Nile Valley Phase II	21,282.00	239,116.00	239,116.00
485-4021	CED insurance and maintenance	1,207,263.00	209,000.00	120,000.00
485-4447	City Vision 2040 Plan	20,000.00	5,000.00	5,000.00
485-4002	Business retention and expansion	310,000.00	75,000.00	150,000.00
485-4004	Aquatic Center feasibility	19,000.00	-	-
485-4030	McCoy's land	11,379.00	-	-
2251/2255	Debt principal payments	417,095.00	438,010.00	463,086.00
485-4810	Interest expense	437,285.00	412,480.00	349,690.00
	TOTAL PROJECT EXPENSES	2,608,274.00	1,723,606.00	1,477,292.00
	TOTAL EXPENSES	3,064,410.00	2,201,779.00	1,919,159.42
	SURPLUS (DEFICIT)	\$ (834,099.00)	\$ (60,784.00)	\$ 327,851.32



Other Organizations Funded by City of Bay City

Entity:	Actual FY 2015	Actual FY 2016	Actual FY 2017	Actual FY 2018	Actual FY 2019	Actual FY 2020	Actual FY 2021	Requested FY 2022	Budgeted FY 2022
Economic Action Committee	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000	\$ 10,000
Women's Crisis Center	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Matagorda County Museum	\$ 49,000	\$ 55,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Matagorda County Young Life	\$ 6,000	\$ 9,000	\$ 9,000	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -	\$ -
BC Volunteer Fire Dept.*	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
Bay City Chamber of Commerce	48,000	48,000	48,000	48,000	56,000	\$ 56,000	\$ 60,480	60,480	60,480

*receives \$16,000 from Gas Co.



2022 Request for Funds

City of Bay City



June 4, 2021

City of Bay City
1901 Fifth Street
Bay City, Texas 77414

To Mayor Nelson and Bay City City Council:

Economic Action Committee of the Gulf Coast (EACGC) is a non-profit 501(c)(3), based out of Bay City, Texas, which provides a variety of services to senior citizens and low income households in Matagorda County. EACGC operates and administers a senior citizen nutrition program that consists of home delivered meals to homebound seniors and two congregate meal sites, as well as a senior transportation program. EACGC provides utility assistance to low income households and seniors with priority given to seniors, the disabled and households with children under the age of 6. EACGC also provides case management services and supportive services to attend school or advance employment with the focus on transitioning out of poverty and becoming self-sufficient.

SENIOR NUTRITION PROGRAM

EACGC operates a large senior citizen nutrition program based in Bay City, Texas. EACGC provided a total of 24,420 meals to senior citizens in Matagorda County in 2020. **20,250 meals were provided to City of Bay City residents.** There is an eligibility process that all seniors must go through in order to qualify for home meals. Through this process, EACGC staff performs an assessment of the senior's need and ability to take care of themselves. In order to qualify, the senior must have a significant inability to prepare one's own meal and take care of themselves. Through this process, staff is able to discuss other needs the senior may have and refer them to other services that may benefit them and improve their quality of life. A large majority of our homebound clients depend greatly on the meal provided and use it as their primary source of nutrition. EACGC also provides transportation for senior citizens and in 2020 has provided a total of **1,442 trips to City of Bay City senior citizens** to go to appointments and trips within the immediate area. This program allows for EACGC to pick up senior citizens and take them to doctor appointments, grocery shopping and other essential locations they would otherwise not be able to get to.

The COVID-19 pandemic began in March 2020. Due to EACGC serving the most at risk vulnerable population, the agency took immediate action to ensure the safety and well-being of our senior citizens. Through the pandemic, it changed how the agency senior nutrition and transportation program operated. In order to protect our senior citizens and limit their potential exposure, EACGC changed its congregate program to a drive through pick up 3 days per week. This allowed the staff to still have communication with the seniors to ensure their needs were being met and also allowed for the seniors to get out of the house and still interact in a safe manner. The home delivered meals continued and we increased the number of clients served due to the high volume of calls we received from those in need. The home delivered meal program changed to delivery 3 days per week of a hot meal and a frozen meal. Meal drop off was changed to a contactless approach to ensure the safety of our seniors and staff. The transportation program was the

most effected and was put on hold until further notice to ensure the safety of the senior citizens and staff. EACGC continued and actually increased operations during the pandemic.

EACGC has identified in previous Community Needs Assessments conducted by the agency that the community believes that their needs to be more activities for senior citizens. In order to attempt to provide additional services, EACGC hosts a variety of functions that are free to the senior citizens. The functions provided include the annual Thanksgiving and Christmas Senior Citizens Luncheons. These events host typically 250 – 300 senior citizens. In 2020, EACGC collaborated with City of Bay City Parks and Recreation Department and hosted a Senior Citizen Valentine’s Day Dance. We had a good turnout for it being a new event and planned to host several more events along with City of Bay City Parks and Recreation, however due to COVID-19, those plans were quickly put on hold but will resume once it is safe to do so. EACGC also hosts Ice Cream Socials, Bingo, craft classes and educational classes and plans to resume these events once it is safe for the senior citizens to return to the Senior Nutrition Building. We are currently in the process of having some major repairs done to the building so that we can reopen.

UTILITY ASSISTANCE

EACGC administers a utility assistance program. This program is designed to provide electric, propane and natural gas assistance to low income individuals with priority given to seniors, the disabled and households with children under the age of 6. EACGC receives funding from various sources which allows the agency to administer these services. All services are based on available funding and income guidelines provided by funders, which is at this time 150% poverty level for most.

In 2020 alone, EACGC provided utility assistance in the amount of \$300,601.98 to 317 households which impacted a total of 725 individuals, of which **262 households were City of Bay City residents**. As of April **2021**, EACGC has provided utility assistance to 285 households which impacted a total of 665 individuals, of which **219 households and 505 individuals were City of Bay City residents**.

When the COVID-19 pandemic began, EACGC changed how clients were processed and found that there has been an increase in the amount of clients requesting assistance. Through deobligation of funds from other agencies across the state, CARES ACT, COVID Relief Funds and other sources, EACGC has received a substantial increase in the amount of funds for the utility assistance program for Matagorda County. Each contract has a specific deadline and staff is working diligently to ensure that all funds allotted to Matagorda County stay in Matagorda County to assist our residents.


Federal funding has been cut for programs used to assist seniors and clients in need, thus impacting states and in turn impacting agencies ability to administer these much needed programs. Along with these funding cuts came increased rules and regulations that must be adhered to in order to stay in compliance and operational. Also, in the previous years, the state department has begun an unofficial push to eliminate smaller agencies like EACGC and provide funding to larger agencies in urban areas. This poses additional concerns for EACGC and should for all members of our community, one of many being that on multiple programs that EACGC administers, there are no stipulations on the amount of funds that would be required to be provided to the eliminated communities. The only requirement is that the agencies provide “services” to said communities with no additional definitions. In order for EACGC to be able to compete with larger agencies, we must continue to do what we have done for over 50 years and what we do best – Help people

in our community who are in need and the most vulnerable. We must also work together as a community to expand services that we provide to our citizens and continue to improve and expand EACGC.

City of Bay City's funding is extremely important to EACGC and allows us to continue operations and to provide the much needed services to those in our community. Although the agency has obtained new funding to provide additional direct client services, it does not provide much, if any for some contracts, for operational or administrative costs to operate and provide these services. Utilizing City of Bay City funding, EACGC is able to supplement a small portion of our operational expenses and expenses generated by the senior nutrition programs in particular. In the previous years, EACGC has received a generous \$10,000.00 from the City of Bay City, which has been used to pay for the agency operational costs to include general expenditures such as pest control, equipment maintenance, and also pays for a portion of the expenses in the senior programs which require a financial match and does not pay for itself. Economic Action Committee of the Gulf Coast is extremely grateful for all of the support that has been provided by the City and is requesting funding in the amount of \$30,000.00 to be allocated towards EACGC's operational and program expenditures for the Senior Nutrition Program as well as an additional \$112,734.00 to complete the interior renovation and the much needed exterior renovation. It is humbly requested that the City of Bay City take into consideration the growth of the current programs, the future expansion of services offered and the extensive number of Bay City residents and businesses that are impacted by EACGC and services provided. EACGC would also like to take this opportunity to thank the City of Bay City for all of the support and assistance provided to the agency in the previous years. We at EACGC look forward to working diligently to expand services offered to better serve residents of Bay City and Matagorda County.

If you have any questions, please feel free to contact me. Once again, EACGC and I look forward to working with the City of Bay City in the future to better benefit our community members and neighbors.

Sincerely,



Kristie Pustejovsky, Executive Director
eac-kpustejovsky@att.net

Budget Allocation Estimates

City of Bay City

OPERATIONAL BUDGET

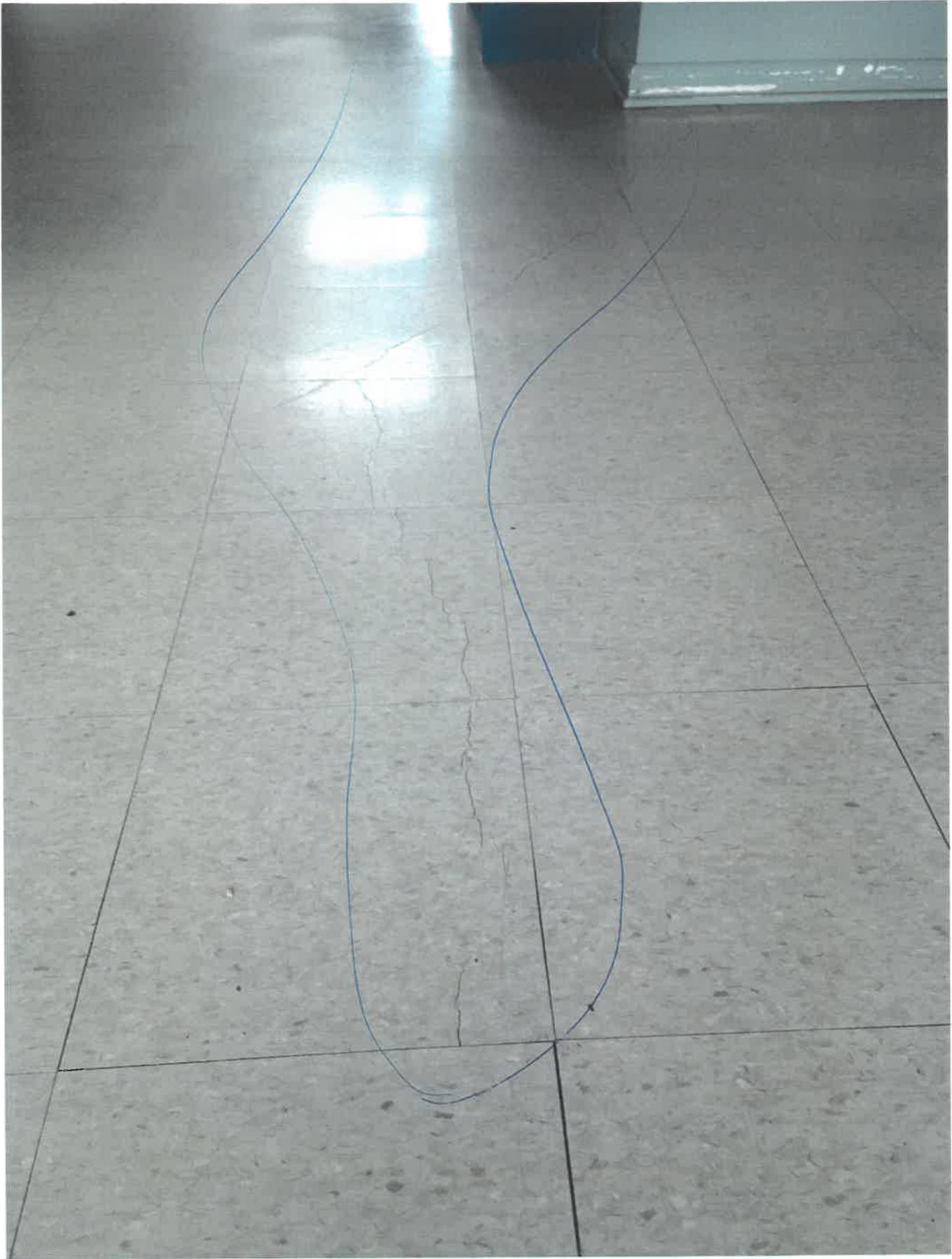
Food	\$15,000
Utilities (agency)	\$5,000
Pest Control	\$800
Gasoline	\$2,100
Postage	\$100
Office Equipment Rental and Supplies	\$2,000
Van	\$5,000
Total Operational	\$30,000

RENOVATION BUDGET

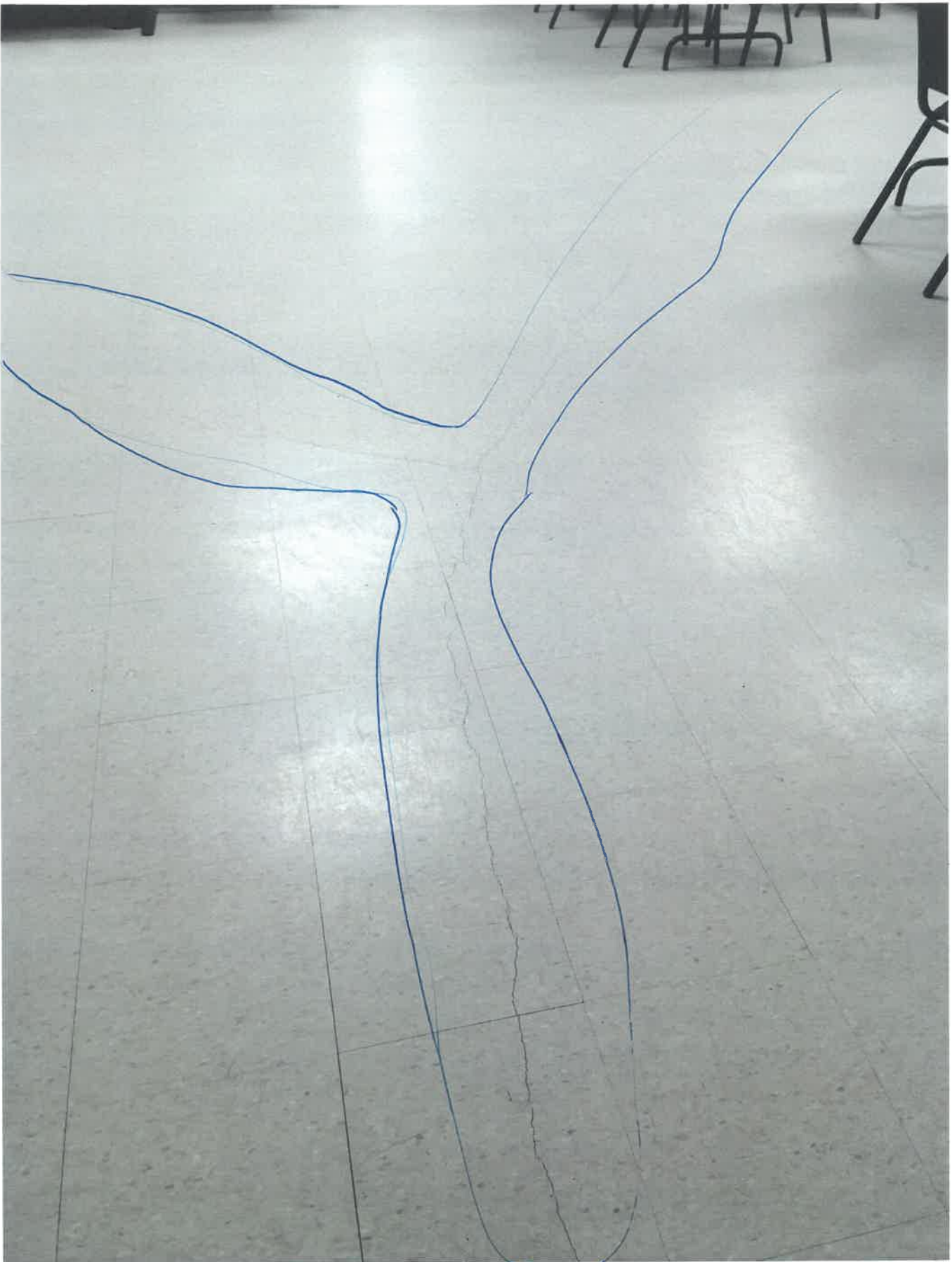
Interior	\$37,892.00
Exterior	\$74,842.00
Total Renovation	\$112,734.00



Men's Restroom



Front Entrance



Dining Room



Dining Room looking to front entrance



South Exterior Entrance to Dining Room



Rusted Hinge on Kitchen Entrance
(All Hinges on exterior are rusted out)



South side exterior
large holes - rusting and
erosion where screws are everywhere
across entire exterior of building



Front exterior canopy - Completely rusted out in places with large holes



Front entrance



Front entrance - gutter rusted
out completely



Front entrance - left side gutter
down spout hanging on by rust



"Excellence in Building the Future & Restoring the Past"

JASON P. RAHAIM

979-479-2880

jason@ramstoneconstruction.com

2724 ENCINO AVE. BAY CITY, TX 77414

CONSTRUCTION ESTIMATE FOR

Economic Action Committee

Bay City, TX 77414

PROJECT DESCRIPTION

Interior Remodel of Building

SCOPE OF WORK	TOTALS
Repair/ Replace front glass commercial doors	\$ 1,800.00
Replace exterior metal door in the kitchen	\$ 850.00
Replace 2 sets of exterior double doors in the dining hall	\$ 3,600.00
Add FRP board on all walls in kitchen	\$ 6,200.00
Replace kitchen cabinets and countertops	\$ 10,000.00
Install window in office	\$ 350.00
Remove water fountain in dining hall & patch sheetrock	\$ 200.00
Remove cabinets and fur down in office. Install new ceiling tile	\$ 800.00
Patch all sheetrock cracks throughout building	\$ 1,500.00
Paint entire interior of building	\$ 16,812.00
Install new vinyl flooring throughout the building	\$ 13,280.00
Women's Restroom	\$ 4,500.00
Install new bathroom stall dividers	
Install new countertops	
Install new toilets	
Men's Restroom	\$ 18,000.00
Demolition:	
Break out concrete to fix floor drain	
Remove sheetrock on walls	
Remove damaged plumbing	
Remove stall dividers	
Construction:	
Install new floor drain	
Repair leaky plumbing	
Reaplce any damaged walls studs	
Patch up concrete	
Install new toilets	
Install new bathroom stall dividers	
Install new bathroom countertops	
PROJECT COST	\$77,892.00

PROJECTED PAYMENT SCHEDULE

Down Payment	20% of projected project cost collected at the time the contract agreement is signed.
2nd Installment	35% after Sheetrock Repair, Paint and Door Replacement
3rd Installment	35% after Bathroom Repairs and Flooring
Final Payment	Final Installment to be made upon receipt of final invoice after the work has been approved and the punch-out list completed.

All materials are guaranteed to be as specified. All work to be completed in a workman-like manner according to standard prices. Any alterations & deviations from specifications above involving extra costs will be executed only upon written orders & will become an extra charge over & above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control.

***ACCEPTANCE OF ESTIMATE - The above prices, specifications & conditions are satisfactory & are hereby accepted.
Payment will be made as outlined above.***

Date of Acceptance: _____

Authorized Signature: _____

Contractor Signature: _____



"Excellence in Building the Future & Restoring the Past"

Jason P. Rahaim
979-479-2880
jason@ramstoneconstruction.com
2724 encino Ave. bay city, TX 77414

CONSTRUCTION ESTIMATE FOR

Economic Action Committee
Bay City, TX 77414

PROJECT DESCRIPTION
Exterior Siding & Roof of Building

SCOPE OF WORK	TOTALS
Remove and Dispose of All Existing Metal Roof Material	
Remove and Dispose of All Existing Metal Siding, Window Trim and Door Trim Material	
Remove and Dispose of Old Gutters	
Install New Metal Roof RPN 26 Gauge Mueller	
Install New Metal Siding RPN 26 Gauge Mueller	
Install New Window and Door Trim Mueller	
Install New Gutter System	\$ 74,842.00
Material costs are subject to change quickly in this economic environment.	
This Estimate is subject to the price of materials at the time acceptance and will be adjusted.	
PROJECT COST	\$74,842.00

PROJECTED PAYMENT SCHEDULE

Down Payment	25% of projected project cost collected at the time the contract agreement is signed
2nd Installment	35% after Demo and Replacement of the Roof Panels
3rd Installment	35% after Demo and Replacement of Wall Panels, Trim & Gutters
Final Payment	Final Installment to be made upon receipt of final invoice after the work has been approved and the punch-out list completed.

All materials are guaranteed to be as specified. All work to be completed in a workman-like manner according to standard prices. Any alterations & deviations from specifications above involving extra costs will be executed only upon written orders & will become an extra charge over & above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control.

***ACCEPTANCE OF ESTIMATE - The above prices, specifications & conditions are satisfactory & are hereby accepted.
Payment will be made as outlined above.***

Date of Acceptance:

Authorized Signature:

Contractor Signature:



P.O. Box 1820*Wharton, TX 77404-1820
Bus. Office: (979) 245-9109*Fax: (979) 245-3426*
Outreach Office: (979) 531-1300 * Fax: (979) 531-1545

May 5, 2021

Mayor Robert Nelson
City of Bay City
1901 Fifth Street
Bay City, TX 77414

RE: Request for Public Funds

Dear Mayor Nelson,

We would like to thank you for the continued support that the Crisis Center receives financially from the City of Bay City and for the tremendous support we receive from the members of the community, other city departments and our community/MDT partners. The Crisis Center is proud to continue serving the City of Bay City and working collaboratively with multiple different City of Bay City departments. Since June 1984 the Crisis Center has provided dedicated services to Bay City, along with other areas in the counties we serve, and continually works to increase support we can provide to the residents and to the City of Bay City.

The Crisis Center works diligently to provide a wide array of services to multiple areas in the counties we serve, but expanded services also increases our overall costs. You will see that the Center has worked to expand services to meet the needs of the community through newly created programs and expanded services over the past 2 years; which increases costs.

In FY 20, the Crisis Center opened a Sexual Assault Forensic Medical Examination Facility in Wharton which allows survivors of sexual assault and domestic violence to receive a free forensic medical examination in a confidential, victim-centered facility. This program has also alleviated all costs associated with SANE examinations for law enforcement. In FY 20, the Crisis Center also opened a legal services program and hired a full-time board-certified family law attorney who provides free legal services to residents of Matagorda and Wharton Counties who qualify for these services. In FY 21, the Crisis Center opened a Health and Human Services permitted childcare facility that provides free childcare to women residing in the shelter. Through these expanded services, we hope that clients are able to gain their independence and move past the trauma associated with the abuse they endured.

In FY 21, the Crisis Center also created a Law Enforcement Orientation program that has been delivered to several law enforcement agencies in Matagorda County. Along with this program, we have also worked diligently to perfect our Multidisciplinary Team (MDT) through an MDT Executive Leadership Council which was formed in March 2021. We value our partnerships with law enforcement and the work that can be done collaboratively between our agencies.



24-hour Crisis Hotline (979) 245-9299 or (800) 451-9235



Looking back at 2020, the Crisis Center, along with the nation and our partners, endured unforeseen circumstances that no one could predict. The Crisis Center remained open 100% of the time during the pandemic and continued to accept clients. We provided 6395 nights of shelter, conducted 318 forensic interviews with children, had a total of 1268 adult domestic violence and/or sexual assault clients and 1841 children advocacy center clients. Through these programs we offered 2515 sessions of advocacy, 7987 individuals were provided with prevention programs, and we had 355 residential clients living in our shelter.

The Crisis Center truly values the continuous support from the City of Bay City and their dedication to ending violence. We hope to continue to provide services to Bay City residents and to continually grow our availability of assistance to Bay City residents in need. The Crisis Center would appreciate any funding assistance that the City of Bay City can provide to us to ensure that our services reach as many victims as possible. The City of Bay City and the Crisis Center have formed an unprecedented relationship that promotes victim safety, offender accountability and a coordinated community response.

If provided public funds in FY 22, the Crisis Center will utilize the funds for basic operational expenses associated with our current programs. These funds cover unexpected expenses; travel expenses, repairs, maintenance, unexpected overtime associated with providing direct services to clients, and community awareness programs.

We truly thank you for your dedication to our mission of creating an environment where violence and abuse are not tolerated in the community. Any funding that you can provide us would be greatly appreciated and will be used to provide services to survivors of domestic violence, sexual assault and child abuse.

Thank you for allowing us to serve your community!

Sincerely,

Kelli Wright-Nelson

Kelli Wright-Nelson
Executive Director
The Crisis Center
979-245-9109 x 101
kelli@crisiscnt.com



24-hour Crisis Hotline (979) 245-9299 or (800) 451-9235



Organization: Matagorda County Women’s Crisis Center

Operational Date: March 12, 1984

501(c)(3): 74-2316319

DUNS #: 800512840 Renewal Date: 11/02/2021

Funds requested: \$7,000

The Matagorda County Women’s Crisis Center (The Crisis Center) is 1 of 5 umbrella agencies in Texas that offer a family violence/sexual assault residential and non-residential program and a Child Advocacy Center program. The Crisis Center has several offices located in Matagorda and Wharton Counties; administrative office in Bay City, Shelter (undisclosed location), CAC and DV/SA program in Bay City, Outreach office in Palacios, Outreach office in El Campo, CAC in Wharton, and an Outreach office in Wharton.

The Crisis Center offers a 24-hour shelter and 24-hour crisis hotline that allows for victims to enter the shelter 24-hours a day. The residential program offers shelter, free childcare, free legal assistance, case management, job search assistance/resume creation, assistance applying for public benefits, assistance with obtaining drivers licenses’/social security cards/birth certificates, free legal services, free counseling, peer support groups, accompaniment (medical, criminal justice, court), transportation, advocacy, and crisis intervention. The non-residential service program offers all of the above services without shelter; clients can choose which programs fits their particular situation. The Crisis Center also offers a Child Advocacy Center program where forensic interviews are conducted by certified forensic interviewers. Children that become clients through having a forensic interview, are eligible for free counseling, advocacy, legal services, accompaniment and they are provided with a designated advocate who monitors their progress and helps to address needs of the family. All program participates, in any of the programs, are offered crime victims’ compensation assistance, VINE registration and victim impact statement assistance. The CAC also hosts monthly MDT meetings with all local law enforcement agencies and CPS to ensure that the needs to child victims are being met. Sexual assault clients are offered all of the above services but are also eligible for forensic medical examinations at our confidential location in Wharton where a trained professional can best serve them at no cost.

The Crisis Center tailors the program to meet each client's needs and unique situation. The service plans are individualized and personalized to meet the client's diverse needs. By working together, the client has the opportunity to gain control of their own situation and work



24-hour Crisis Hotline (979) 245-9299 or (800) 451-9235



towards goals they have established. Each client is assisted in creating an individualized safety plan that meets their goals, enhances their level of safety and provides them with local resources. The approach of this project is to provide a holistic approach to victim services through a variety of options that are tailored to the needs of the client, and mutually agreed upon.

The Crisis Center would like to utilize the funds requested for unexpected operating expenses, repairs, maintenance, and outreach activities in Bay City.

We would be grateful for any financial assistance the City of Bay City can provide. We are thankful for the amazing partnership and working relationship between the Crisis Center and the City of Bay City; this includes Bay City Police Department, Bay City ISD Police, Bay City Housing Authority, Bay City Municipal Court and other departments.

Please let me know if there is any further information I can provide you. Thank you for continuing to support our mission of creating an environment where violence and abuse are not tolerated in the community.

Sincerely,

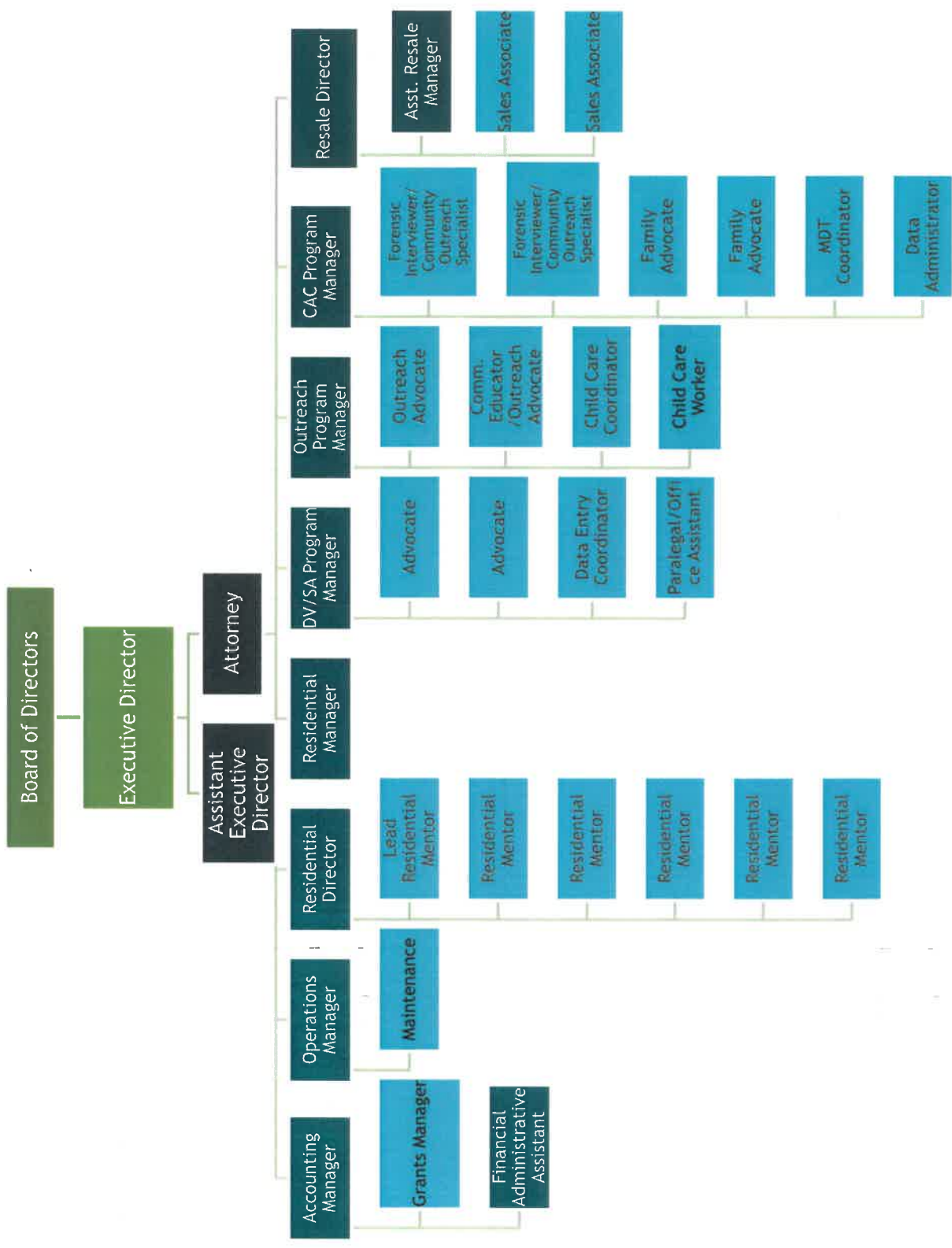
Kelli Wright-Nelson

Kelli Wright-Nelson
The Crisis Center
Executive Director
979-245-9109 x101
kelli@crisiscnt.com



24-hour Crisis Hotline (979) 245-9299 or (800) 451-9235

Matagorda County Women's Crisis Center



Matagorda County Museum

2100 Avenue F
 Bay City, Texas 77414
 979.245.7502 • Fax 979.245.1233
 www.matagordamuseum.com
 mcma@matagordacounty-museum.org

City of Bay City Funding Request City and Hotel/Motel Funding May 27, 2021

The Matagorda County Museum respectfully requests funding in the amount of \$60,000.00 from the City of Bay City for the 2021/2022 budget year. This support is vital to our existence and enables us to continue providing our local citizens as well as out of city and county visitors with quality exhibits and educational and cultural opportunities for people of all ages.

Listed below are some of our financial issues and concerns:

I. Overview of our Museum

- a. We normally draw between 7,500 – 11,000 visitors per year from throughout Texas, the U.S. and the world
- b. Over 40% of our annual visitors are from out of city & county
- c. The La Belle exhibit and the Children's Museum continue to be anchors for our Museum and our community
- d. The Matagorda County Museum is a *National Award Winner for Excellence in Museums*
- e. In 2013 the Matagorda County Museum celebrated its 50th anniversary and has shown a steady growth throughout all those years (barring COVID years).
- f. The Matagorda Co. Museum is a pillar in the downtown community—drawing visitors directly to the downtown area.

II. We Support Tourism in the City and County

- a. The Museum donates the use of land for the 24-hour Tourist Information Kiosk and pays the utilities for it
- b. We conduct tours for out of city and county writers before and after regular business hours
- c. The Museum is accepting Groupon for admission and membership. We are not making much per person, but it has been great exposure for the museum and community. Approximately 90% of Groupon users are from out of county.
- d. The Director was interviewed by KTRK Channel 13 for a special on Matagorda Co.

III. Issues we are Combating

- a. Because of COVID-19 restrictions, the Museum and Children’s Museum has experienced much lower than normal visitors. Local and out of area schools were not allowed to go on field trips, lowering our visitation numbers. Birthday parties, another source of revenue, has also been affected.
- b. With lowered visitation, memberships remain lower than usual.
- c. Utilities and Insurance prices increase every year
- d. Museum is a Designated Historical Bldg. with older building issues
- e. The Museum and Annex are both having water leak issues, which is requiring specialists in older buildings.

IV. What the Museum is Doing to Help Fund Budget

- a. With a delay in Children’s Museum reopening we have cut 1 staff position
- b. Delayed purchasing some items that are needed, but can be postponed for a time
- c. Cutting staff hours when possible
- f. Listed the museum as a charity on amazonsmile.com. A percentage of all goods purchased on this site is then issued to the museum.

V. Our Current Request

- a. The Museum requests \$60,000.00 in annual support. This amount will be used to pay utility costs, exhibit expenses, upkeep on the building and a portion of salaries. Proper lighting, heating and cooling are required to maintain artifacts in our exhibits and we must have these items for the public to come in for visitation. The museum has been in this building for 30 years and infrastructure items are needing to be repaired or replaced. We have a yearly exhibit expense that goes to install new exhibits and update current ones.

The Matagorda County Museum thanks you for your support in the past and hope it will continue in the future.

Respectfully submitted



Barbara Smith, MCMA Director



1918

1997.07.42.5
Texas Theater
2227 Ave. F
Bay City, TX
Opened Nov. 23, 1939
Closed 1981



Texas Theater
1939- Left, Future- Right



4

BayTex Hotel
Old-Left, Today-Right



1112 BAYTEX HOTEL, BAY CITY, TEXAS



HOTEL/MOTEL FUND

The City adopted a local hotel occupancy tax (7%) within the City limits. The City uses these funds to directly enhance and promote tourism and the convention and hotel industry or other expenses approved by State Law.

Hotel/Motel Tax Fund

The primary funding source for the Hotel/Motel Tax Fund is the Hotel Occupancy tax, a consumption type of tax authorized under Texas state statute. This tax allows the City of Bay City to collect up to its current tax rate of 7% on rental income of hotels and motels within the City limits.

In Chapter 351 of the Tax Code, funds derived from the Hotel/Motel Tax Fund can only be spent if the following two-part test is met:

- Every expenditure must directly enhance and promote tourism and the convention and hotel industry.
- Every expenditure must clearly fit into one of nine statutorily provided categories for expenditure of local hotel occupancy taxes:
 1. Funding the establishment, improvement or maintenance of a convention or visitor information center
 2. Paying for the administrative costs for facilitating convention registration
 3. Paying for tourism related advertising and promotion of the city or its vicinity
 4. Funding programs that enhance the arts
 5. Funding historical restoration or preservation projects
 6. Sporting events where most participants are tourists in cities located in a county with a population of 290,000 or less
 7. Enhancing and upgrading existing sport facilities or fields for certain municipalities
 8. Funding transportation systems for tourists
 9. Signage directing the public to sights and attractions that are visited frequently by hotel guests in the municipality

Within the city limits of Bay City there are currently 20 hotels and motels all in which report and pay hotel occupancy taxes to the City. The following hotels and motels can be found in Bay City, Texas:

Hotels and Motels within Bay City

Bay City Inn	Knights Inn
Best Western Plus	La Quinta Inn
Candlewood Suites	Paradise Inn
Comfort Suites	Regency Inn
Days Inn/Travel Inn	Scottish Inn
Economy Inn	South Texas Inn
Executive Inn	Starland Motel
Fairfield Inn	Studio 6
Hampton Inn	Super 8
Holiday Inn Express	Town House Motel

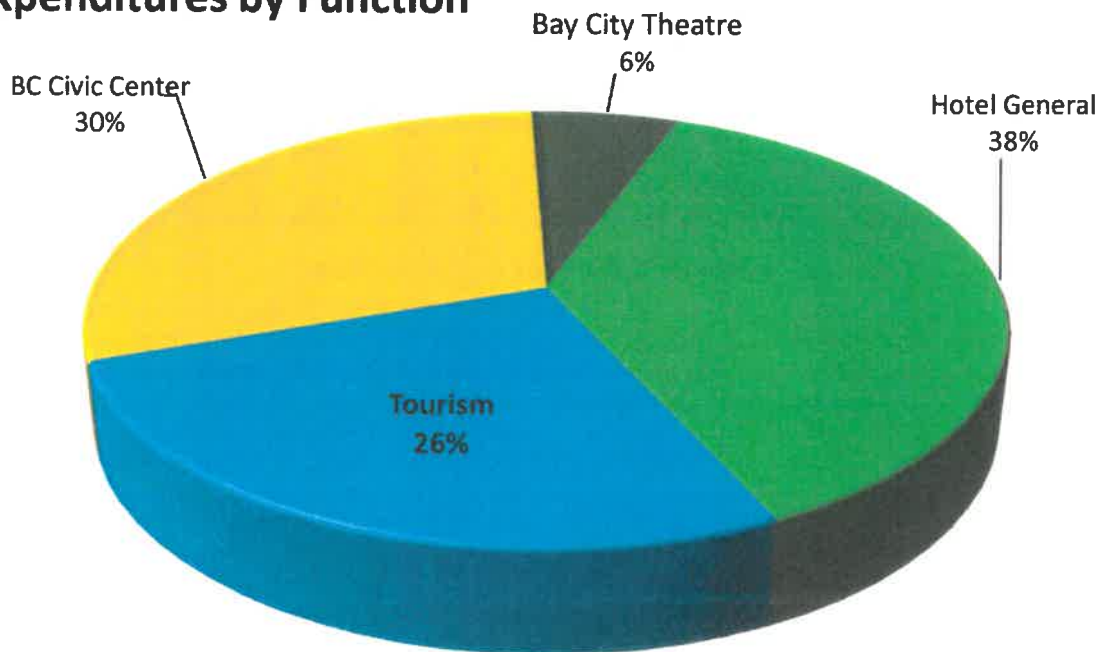
Hotel / Motel Revenue

Revenue Summary	Actual FY 2019	Actual FY 2020	Amended Budget FY 2021	Projected FY 2021	Proposed FY 2022
Hotel Occupancy Tax	736,909	666,649	650,000	550,000	600,000
Miscellaneous	105,822	81,309	65,000	80,000	86,500
Prior Fund Balance	-	-	342,000	-	311,500
Total Revenue	842,731	747,957	1,057,000	630,000	998,000

Hotel / Motel Expenditures

Hotel/Motel Expenditures	Actual FY 2019	Actual FY 2020	Amended Budget FY 2021	Projected FY 2021	Proposed FY 2022
Hotel General	121,117	111,113	126,500	126,400	374,500
Tourism	252,038	227,815	287,020	231,174	264,020
Civic Center	300,040	227,347	383,480	345,618	297,480
Bay City Theatre	101,374	57,146	260,000	16,950	62,000
Total Hotel/Motel	774,569	623,421	1,057,000	720,142	998,000

Expenditures by Function



HOTEL GENERAL

Description of Our Services

Expenditures considered to be of a non-departmental nature include funding the Matagorda County Museum, funding a portion of Main Street Budget (in General Fund) that qualifies for the HOT funds and other special projects which are approved by City Council.

Budget Summary

Hotel General	Actual FY 2019	Actual FY 2020	Amended Budget FY 2021	Projected FY 2021	Proposed FY 2022
Personnel Services	-	-	-	-	-
Other Charges and Services	60,800	63,113	68,500	68,400	66,500
Repairs & Maintenance	6,000	-	-	-	-
Capital Expenditures	-	-	-	-	-
Transfers	54,317	48,000	58,000	58,000	308,000
Total Hotel General	121,117	111,113	126,500	126,400	374,500



Matagorda County Museum @ 2100 Avenue F

TOURISM

Our Purpose

The Tourism Department's activity, under the direction of the CVB Board of Directors, Mayor and Council is primarily responsible to position Bay City and Matagorda County as a nationally and regionally recognized tourist destination by developing quality marketing programs and events to attract visitors and stimulate economic development and growth.

Mission Statement

Bay City Tourism Council promotes and develops tourism and awareness of our beaches, birds and thriving arts along with our downtown culture.

Vision 2040 Plan Elements

(2022 Strategic Focus)

Community & Economic Development

Bay City is known for encouraging economic development opportunities, creating a business development program that is responsive to existing business needs, and actively promoting tourism.

- By using all forms of tourism, eco, birding, beach related, and history related visits we want to showcase Bay City, so it is known for its diverse opportunities while creating a business development program that is responsive to existing business needs.

Livability and Quality of Life

Bay City residents and visitors enjoy a safe community with great amenities and affordable living.



****Bay City Black Cat Mural, at All Star Fitness. Owner cleaned, painted, installed asphalt and lighting in parking lot.****

FY 2022 Business Plans (Objectives)

- Commission visual artists or artists' teams to create works of art sited on or near areas in need
- Seek available grants and apply for funding through Keep Texas Beautiful Affiliation to expand or improve community facilities or programs alongside Code Compliance Officer and other partners
- Work with Bay City Community Development Corporation to encourage community involvement in the Tourism sector and promote/produce literature showcasing business opportunities
- Install directional signage at local parks
- Increase digital marketing presence and optimize visibility to connect with target audience
- Manage production of supplemental travel and tourism promotional videos
- Design consistent and concise marketing collateral that supports and builds brand Bay City Community Development Corporation (BCCDC)
- Streamline permitting process to a One-Stop-Shop for developers
- Refine the incentive package from BCCDC/City/Other entities for housing developers
- Successfully recruit and assist a housing developer to create a residential subdivision
- Continue to expand Wharton County Junior College coursework at the Bay City campus
- Continue promoting both the Business Retention and Expansion Façade grant and the Business Resiliency program
- Partner with City of Bay City Tourism to direct a business-related mural
- Partner with other entities in the City to educate potential workforce
- Begin implementation associated with regional detention study findings
- Strengthen brand recognition among potential and existing tourists

FY 2021 Accomplishments of Prior Year Business Plans

- Designed a permanent logo and brand for Bay City and Matagorda County tourism
- Built brand awareness foundation with new logo through digital, print and social media marketing channels
- Produced digital travel and tourism marketing commercial promoting Bay City and Matagorda County as a tourist destination
- Worked to attain and establish a Bay City Chapter of Keep Texas Beautiful Affiliation
- Managed mural development in downtown by advocating for financial support and growing partnership with BCCDC
- Expanded arts and culture through art exhibits to Matagorda and Palacios to engage citizens and gain community interest with application of the arts
- Promoted reopening of Riverside Park with digital, print and billboard advertising for the Parks Department
- Broadened marketing outreach through billboards on State Hwy 59 and increased local awareness with secondary billboard in Bay City on Hwy 35
- Completed Capital Fund project to construct and install digital sign at the Civic Center
- Ensured continued progress of the Texas Theatre Restoration Project

Budget Summary

Tourism	Actual FY 2019	Actual FY 2020	Amended Budget FY 2021	Projected FY 2021	Proposed FY 2022
Personnel Services	63,830	67,576	75,420	66,950	83,920
Supplies & Materials	6,750	5,721	8,000	7,500	7,500
Other Charges and Services	180,183	153,579	203,600	156,650	172,600
Repairs & Maintenance	1,275	939	-	74	-
Capital Expenditures	-	-	-	-	-
Total Convention & Visitors	252,038	227,815	287,020	231,174	264,020

Budgeted Personnel

Position	Actual FY 2019	Actual FY 2020	Actual FY 2021	Budgeted FY 2022
Tourism Director	1	1	1	1
Total	1	1	1	1

Performance Measures

<i>Our Workload</i>	Actual FY 2019	Actual FY 2020	Projected FY 2021	Estimated FY 2022
Exhibit Shows Attended	3	0	2	4
Advertising	17	17	23	25
Facebook Followers	1,532	2,219	3,019	4,219
Number of Events Held	3	1	3	3
Total Attendance of Events	4,300	750	5,000	6,500
<i>Measuring Our Effectiveness</i>				
Annual Update of Business Plan	2	2	2	2
Number of Meetings Held	12	4	6	6
Council Updated Quarterly	4	4	4	4



Love Where You Live logos for the Bay City Public Library and City of Bay City Public Works Department

CIVIC CENTER



Our Mission

The mission of the Bay City Civic Center is to provide a safe, beneficial, and enjoyable facility for special events for all citizens, tourists, and visitors to the City of Bay City, Texas.

Description of Our Services

The Bay City Chamber of Commerce and Agriculture with the City of Bay City provides management and operations for the facilities of the Bay City Civic Center. Revenues are generated from facility rentals. The maintenance costs are provided by Fund 25 of the City of Bay City.

Vision 2040

2022 Strategic Focus*

Community and Economic Development*

Bay City is known for encouraging economic development opportunities, creating a business development program that is responsive to existing business needs, and actively promoting tourism.

Livability and Quality of Life

Bay City residents enjoy a safe community with great amenities and affordable living.

FY 2022 Business Plans (Objectives)

- Ensure the customers and community maximizes the use of the Bay City Civic Center.
- Provide staff to set-up, supervise, and maintain a presence at the center, and ensure every service is afforded the Customer
- Conduct routine repair and preventative maintenance to the facility and parking lot and to ensure it is maintained at the same or higher level as was designed to provide a quality customer experience
- Continue to research community services being offered by cities with comparable population and evaluate opportunities to include appropriate services which would benefit our community
- Encourage professionalism in customer service through continuing education and staff development opportunities
- Seek community input of services through pre- and post-event communications

FY 2021 Accomplishments of Prior Year Business Plans

- ✓ Held several successful events throughout the year, despite Covid-19 and occupancy limits
- ✓ Managed the use of the Civic Center for several major events supporting water distribution, COVID testing and community-wide vaccination events
- ✓ Continued to have business training opportunities
- ✓ Provided staff to set up, supervise and maintain a presence at the center and to ensure every service is afforded to all customers
- ✓ Removed outside planters and installed new sidewalk
- ✓ Repainted front of the Civic Center building
- ✓ Maintained the Civic Center with fees paid by the consumer and utilization of the Hotel-Motel Tax with no reliance on the General Fund Budget

Budget Summary

Bay City Civic Center	Actual FY 2019	Actual FY 2020	Amended Budget FY 2021	Projected FY 2021	Proposed FY 2022
Personnel Services	-	-	-	-	-
Supplies and Materials	6,709	4,587	8,500	8,000	8,500
Other Charges and Services	239,335	175,306	224,980	214,980	230,980
Repairs and Maintenance	53,996	47,454	45,000	45,000	40,000
Capital Expenditures	-	-	105,000	77,638	18,000
Total Civic Center	300,040	227,347	383,480	345,618	297,480

BAY CITY THEATRE

Description of Our Services

This department is accountable for all expenditures related to the Theatre rehabilitation project that is currently ongoing.

Budget Summary

Bay City Theatre	Actual FY 2019	Actual FY 2020	Amended Budget FY 2021	Projected FY 2021	Proposed FY 2022
Other Charges and Services	-	4,162	10,000	10,433	12,000
Capital Expenditures	101,374	52,984	250,000	6,517	50,000
Total Bay City Theatre	101,374	57,146	260,000	16,950	62,000

2022 Major Addition: Theatre Rehabilitation



Bay City Theatre Before Rehabilitation Project (Left) and After (Right)



Bay City, TX

Budget Worksheet

Account Summary

For Fiscal: 2020-2021 Period Ending: 06/30/2021

Revenue	2018-2019					2019-2020					2020-2021					Defined Budgets	
	Total Budget	Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget	2020-2021 YTD Activity	2021-2022	2021-2022	NOTES								
Fund: 25 - CIVIC & CULTURAL ARTS																	
Revenue																	
25-3220	MOTEL RECEIPTS TAX	800,000.00	736,909.09	750,000.00	666,648.58	650,000.00	318,596.60	600,000.00									
25-3605	INTEREST INCOME	1,000.00	1,272.57	3,000.00	1,204.99	1,000.00	136.34	500.00									
25-3610	RENTAL FEES-BC CIVIC CENTER	75,000.00	89,394.50	85,000.00	56,410.50	55,000.00	61,897.00	80,000.00									
25-3696	OTHER INCOME - SPECIAL EVE	11,500.00	12,255.00	10,000.00	15,498.68	1,500.00	50.00	1,000.00									
Budget Notes	Description																
22	Subject Permanent Notes	SPONSORSHIPS FOR EVENTS T-SHIRT SALES (TOURISM)															
	OTHER INCOME	3,000.00	2,900.00	3,000.00	8,195.00	7,500.00	7,532.52	5,000.00									
Budget Notes	Description																
22	Subject Permanent Notes	CHAMBER REIMB FOR UTILITIES-\$2,400 (PER CONTRACT) MISC. CIVIC CENTER RENTALS-\$2,600															
	PRIOR YEAR FUND BALANCE	0.00	0.00	49,000.00	0.00	342,000.00	0.00	311,500.00									
Budget Notes	Description																
22	Subject Permanent Notes	PRIMARILY USED FOR THEATER PROJECT & PERFORMANCE PAVILION (SEE 5 YEAR CAPITAL PLAN)															
Revenue Total:		890,500.00	842,731.16	900,000.00	747,957.75	1,057,000.00	388,212.46	998,000.00	0.00								

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

Expense	Department: 250 - HOTEL GENERAL	Defined Budgets					2021-2022 NOTES	
		2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget		2020-2021 YTD Activity
<u>25-250-4425</u>	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	5,500.00	5,650.00	3,500.00
<u>25-250-4433</u>	CREDIT CARD FEES	0.00	0.00	0.00	3,113.00	3,000.00	1,988.08	3,000.00
<u>25-250-4440</u>	OPERATIONAL SUPPORT- MUS	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
<u>25-250-4485</u>	SUPPORT- LOCAL EVENTS	12,400.00	800.00	0.00	0.00	0.00	0.00	0.00
<u>25-250-4515</u>	R & M- BUILDING & IOTB	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00
<u>25-250-4712</u>	TRANSFER OUT-	48,000.00	48,000.00	48,000.00	48,000.00	58,000.00	38,666.64	308,000.00
<u>25-250-4723</u>	TRANSFER OUT- FUND 23	6,300.00	6,317.00	0.00	0.00	0.00	0.00	0.00
Department: 250 - HOTEL GENERAL Total:		126,700.00	121,117.00	108,000.00	111,113.00	126,500.00	106,304.72	374,500.00

Expense

Department: 250 - HOTEL GENERAL

25-250-4425

Budget Notes

Budget Code

22

Subject

Permanent Notes

Description

HOTEL ADMIN- REPORTING AND PAYMENTS ONLINE

25-250-4433

25-250-4440

25-250-4485

Budget Notes

Budget Code

22

Subject

Permanent Notes

Description

ALL LOCAL EVENT SPONSORSHIPS MANAGED BY TOURISM COUNCIL

25-250-4515

25-250-4712

Budget Notes

Budget Code

Page 46

Subject

Permanent Notes

Description

Main Street Budget- \$58,000

Performance Pavilion- \$250,000

25-250-4723

ITEM #3.

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

	2018-2019					2019-2020					2020-2021					Defined Budgets	
	Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget	2020-2021 Total Activity	2020-2021 Total Budget	2020-2021 YTD Activity	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	NOTES

Department: 251 - TOURISM

25-251-4105

SALARIES & WAGES

56,222.00

25-251-4106

EVENT OVERTIME

5,000.00

Budget Notes

Budget Code

22

Subject

Permanent Notes

Description

FUNDS PERSONNEL IN OTHER CITY DEPARTMENTS TO WORK EVENTS

25-251-4205

FICA TAX

4,934.00

25-251-4206

UNEMPLOYMENT TAX

162.00

25-251-4210

RETIREMENT

6,220.00

25-251-4215

WORKERS COMPENSATION

162.00

25-251-4225

HEALTH

6,220.00

25-251-4226

DENTAL INSURANCE

0.00

25-251-4230

TRAVEL & TRAINING

5,000.00

Budget Notes

Budget Code

22

Subject

Permanent Notes

Description

TCVB ANNUAL CONFERENCE
CERTIFIED DESTINATION MARKETING EXEC CLASSES

25-251-4305

POSTAGE & FREIGHT

500.00

25-251-4310

GENERAL SUPPLIES

1,000.00

25-251-4315

DUES & SUBSCRIPTIONS

6,000.00

Budget Notes

Budget Code

22

Subject

Permanent Notes

Description

TEXAS TRAVEL INDUSTRY ASSOCIATION (TTIA)
TEXAS CONVENTION AND VISITORS BUREAU (TCVB)
TEXAS HOTEL LODGING ASSOCIATION (THLA)
INDEPENDENCE TRAIL REGION (NEW)

25-251-4410

PHONE SERVICES

600.00

25-251-4421

PROFESSIONAL FEES

7,500.00

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

Defined Budgets
2021-2022
2021-2022

Budget Notes Budget Code 22	Subject Permanent Notes	Description	2018-2019		2019-2020		2020-2021		2021-2022		NOTES
			Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2021-2022	22	
<u>25-251-4425</u>	CONTRACTED SERVICES		8,000.00	3,511.12	9,000.00	4,360.00	9,000.00	600.00	3,500.00		
Budget Notes											
Budget Code											
22											
<u>25-251-4433</u>											
Budget Notes											
Budget Code											
22											
<u>25-251-4450</u>											
Budget Notes											
Budget Code											
22											
<u>25-251-4455</u>											
Budget Notes											
Budget Code											
22											
<u>25-251-4460</u>											
Budget Notes											
Budget Code											
22											
<u>25-251-4461</u>											
Budget Notes											
Budget Code											
22											
<u>25-251-4462</u>											
Budget Notes											
Budget Code											
22											
<u>25-251-4463</u>											
Budget Notes											
Budget Code											
22											
<u>25-251-4485</u>											
Budget Notes											
Budget Code											
22											
<u>25-251-4486</u>											
Budget Notes											
Budget Code											
22											

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

	Defined Budgets						2021-2022 NOTES
	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget	2020-2021 YTD Activity	
Department: 252 - BC CIVIC CENTER							
<u>25-252-4300</u>	BANK CHARGES	2,000.00	1,482.21	2,000.00	2,266.79	2,000.00	2,000.00
<u>25-252-4310</u>	GENERAL SUPPLIES	6,500.00	5,226.95	6,500.00	2,319.75	6,500.00	6,500.00
<u>25-252-4405</u>	INSURANCE	28,000.00	30,472.85	24,000.00	29,292.43	30,000.00	37,000.00
<u>25-252-4411</u>	CABLE & INTERNET	0.00	0.00	0.00	761.36	1,000.00	1,000.00
<u>25-252-4415</u>	UTILITIES	28,000.00	26,064.54	28,000.00	21,172.45	27,000.00	27,000.00
<u>25-252-4419</u>	COMMUNITY EVENTS	2,000.00	0.00	2,000.00	0.00	2,000.00	2,000.00
<u>25-252-4425</u>	CONTRACTED SERVICES	150,000.00	124,691.74	148,000.00	66,521.42	101,000.00	100,000.00

Budget Notes

Subject	Description
Permanent Notes	
	LAWN MAINT
	PEST CONTROL
	SECURITY MONITORING SYSTEM
	JANITORIAL SERVICES
	CREDIT CARD FEES
	OVERHEAD SUPPORT

Budget Notes

Subject	Description
Permanent Notes	
	CHAMBER OF COMMERCE CONTRACT
	MISC. FURNITURE & EQUIPME
	MISCELLANEOUS
	R & M- FURNITURE & EQUIPM

Budget Notes

Subject	Description
Permanent Notes	
	REPLACING TABLES/CHAIRS
	R & M BUILDING

Budget Notes

Subject	Description
Permanent Notes	
	VARIOUS BUILDING REPAIRS- \$25,000
	CE - FURNITURE & EQUIPMENT

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

Budget Notes Budget Code	Subject	Description	Defined Budgets				NOTES		
			2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity		2020-2021 Total Budget	2020-2021 YTD Activity
22	Permanent Notes	NEW SCREEN = \$8,000 NEW PROJECTOR= \$10,000	0.00	0.00	0.00	0.00	105,000.00	38,818.95	0.00
<u>25-252-4615</u>	CE - BUILDING & IOTB		311,000.00	300,039.51	350,000.00	227,346.67	383,480.00	245,655.64	297,480.00
Department: 252 - BC CIVIC CENTER Total:			311,000.00	300,039.51	350,000.00	227,346.67	383,480.00	245,655.64	297,480.00

Budget Worksheet

For Fiscal: 2020-2021 Period Ending: 06/30/2021

	2018-2019 Total Budget	2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 Total Activity	2020-2021 Total Budget	2020-2021 YTD Activity	Defined Budgets		NOTES
							2021-2022	2021-2022	
GENERAL INSURANCE	10,000.00	0.00	0.00	4,162.54	10,000.00	10,432.38	12,000.00		
UTILITIES	12,000.00	0.00	0.00	0.00	0.00	0.00			
CE- BUILDING	150,000.00	101,373.84	150,000.00	52,983.81	250,000.00	6,517.00	50,000.00		

Department: 253 - BAY CITY THEATRE

25-253-4405

25-253-4415

25-253-4615

Budget Notes

Budget Code

22

Subject
Permanent Notes

Description

5 YEAR CAPITAL PLAN
FY2022- ANTICIPATED DEMOLITION COST ASSOCIATED WITH THEATER PROJECT

Department: 253 - BAY CITY THEATRE Total:	172,000.00	101,373.84	150,000.00	57,146.35	260,000.00	16,949.38	62,000.00	0.00
Expense Total:	890,500.00	774,568.50	900,000.00	623,420.59	1,057,000.00	501,339.93	998,000.00	0.00
Fund: 25 - CIVIC & CULTURAL ARTS Surplus (Deficit):	0.00	68,162.66	0.00	124,537.16	0.00	-113,127.47	0.00	0.00
Report Surplus (Deficit):	0.00	68,162.66	0.00	124,537.16	0.00	-113,127.47	0.00	0.00